

Meeting 8/14/2017

Meeting called to order at 5:32

Members Present – Phil Brewer, Royal Curry, Mary Jo Brockshus and Shane Ellis via phone

Members not present: Laurie Exby

Staff Members Present - Alicia Garza and Sharri Cartwright

Review of Minutes – Minutes were read with no corrections Shane voted to accept, Phil 2nd all accepted

Financials – Sharri went over the Financials Alicia asked Sharri to scan and email to Shane if could not attend meetings.

Sharri is now showing the number of consumers we served each month in June we served 208 which was up from the previous month which was 150.

We went over SAM – System Awards Management – which is Federal and State drawdown. SAM had not been submitted in a year so we were frozen. Sharri explained that is why we see a negative balance. We are now caught up and will have 4 months of funds that are due to us coming soon.

We looked at the Balance Sheet previous year to the year which showed a 422.5% change in operating. There was a 285.4% Difference in operating from 2017 to 2016.

Sharri is working with Grid Check the program used for our Interrupters. Her contact Mike is working with us to get caught up on billing and were very close.

Sharri shared that she and Alicia are working hard to move the Center forward.

Financial Report was moved to accept financial by Phil Brewer, 2nd Roy Curry, All approved

Interim ED Update - The adjustor for the roof came out and will cover at least part of the roof if not all.

United Way gave us an extension and we are now in compliance with them.

Jim Judge from the BBB was asking Alicia to accredited with them – which we couldn't at the time because we were not in compliance with United Way and SAM.

Update on the Eastern Office - Kevin Thompson from our office indicated that he now has 11 active consumers and did 2 more intakes with new consumers and that he is happy.

Employee update – We hired Maria Gonzales as a new Independent Living Specialist and are excited because she is bilingual. Sarah Burnett is getting caught up with billing for the interpreters.

We have 2 more transitions coming out however we are having issues with Medicaid money. We are waiting on Grant Solutions which a portal that Alicia needs to get into that has been frozen.

September 21 and 22 is the next ACCIL meeting in Grand Junction both Alicia and Shari will be attending.

Additional Items - Roy wanted to talk about building the Board back up and spoke of having an orientation training the first week of September. The Board brainstormed on how to get more Board members. We shared thoughts about contacting the Chamber or reaching out to United Ways for ideas.

Attorney - Phil asked Alicia if our attorney Franchesca had reviewed the By-Laws. She said we had not gotten them back yet. We discussed how to move forward with a settlement for Patricia Ziegler. Royal made a motion that we agree to Pay her the \$15,500 she wanted however she will need to agree that there will be a gag order in place for all parties involved about the offer.

Mary Jo seconded the motion all agreed.

Mary Jo suggested that we bonus Sharri for the extra work she has been doing and for her hard work.

We asked Alicia what her thoughts were on the amount of work that Sharri has done. She indicated that the other ED'S that she has networked with say that they have Business Managers. She said that she would like to promote Sharri to that position.

Phil suggested a bonus of \$4,300 and then made the motion that Sharri receive a \$4,300 bonus Roy seconded and the motion passed by all.

Mary Jo suggested that we consider implementing some type of pier appreciation program.

Alicia mentioned that she had been contacted by a potential new employer for Michael Stevens. She said that he was an employee here and that there was no opening for his position here at the time.

Meeting adjourned at 7:36