



Attendance

President Mary Jo Brockshus, Vice President Kate Howell, Treasurer Josh Fulenwider, Secretary Elizabeth Mahoney, Board Member Vonna Floreth, Board Member Julie Randolph, Executive Director Alicia Garza, Assistant Director and Operations Colin Morey, Business Manager Sharri Cartwright (only for financial presentation and May Minutes review), and Guest Rochelle Mitchell-Miller

Board Meeting is called to order at 12:06 PM.

Josh motions for an Executive Session at 12:08 PM. Motion is seconded by Elizabeth and then voted on. Vote is unanimous to have an Executive Session. Alicia, Colin, and Sharri are asked to leave.

Board Meeting is called back to order at 1:10 PM

Josh is given the chair position for this meeting by Mary Jo. Josh invites Rochelle to the meeting (who joins the meeting for the first time today), and thanks Alicia, Colin, and Sharri for coming back to the meeting. Rochelle is asked to give a copy of her signed confidentiality agreement to the Board no later than June 24th, 2019. There was a question as whether Mary Jo had been formally made president of the board. Josh motions to clarify in the April 22nd, 2019 Board of Director meeting minutes that it was understood that when Mary Jo resigned from being the Secretary and the Treasurer it was to accept the position of Board President. The motion is unanimously approved by the board. Josh motions to clarify that titles like Chair and Chairperson are synonymous with President. Elizabeth seconds the motion. The Board unanimously approves the motion. Josh announces that, during the Executive Session, board members will provide their own lunches at future board meetings. Another executive session will be held on June 24th, 2019, at 2:00 PM, at the FMS bank. The purpose of that meeting will be to address issues that Vonna has brought to the board's attention. Josh hands the chair back to Mary Jo. Mary Jo asks if there is a need for clarification in the May 2019 minutes. Elizabeth states that she had spelled Sharri's name incorrectly in the current May minutes and motions for the correction. Kate seconds the motion, and the motion is unanimously approved by the board.

Financial Report

Sharri billed for \$43,743 in May. Net Revenue was \$4,833. Sharri gives the Board a copy of the new budget. Sharri lets the board know that the Colorado Department of Labor and Employment budget is the "operational budget" for Connections for Independent Living, and it is the only budget that Connections for Independent Living utilizes. It has been made clear to Sarah (Interpreter Coordinator) that Interpreter Services invoices must be put in at least every other week. Josh offers to help with invoices if needed. Sharri lets the board know that Rochelle is paid out of the professional services part of the budget. Any payments that are made without a contract will most likely have to be paid back to the Colorado Department of Labor and Employment. Rochelle is asked to send a copy of the signed contract that



allows her to work as a consultant for Connections for Independent Living to the Board and to Alicia. Josh states that he would like to attend a meeting with Alicia and Peter Pike to discuss the development of a corrective action plan that needs to be formulated in response to findings in the last Colorado Department of Labor and Employment financial audit. Elizabeth motions for this to happen, and Mary Jo seconds the motion. The board unanimously approves the motion.

Kate needs to leave now (1:30 PM).

Executive Director's Report

Alicia will work on hiring a new development officer. There are no current concerns from Connections for Independent Living's current staff. The first draft of the Colorado Department of Labor and Employment corrective action plan related to the last financial audit is due at the end of the current month (June 2019). Josh reiterates that he is willing to help with the formulation of the corrective action plan.

Board Business

The board of directors will approve the next Colorado Department of Labor and Employment budget. Mary Jo requests that the budget have funding that the Board of Directors can use for strategic planning. Mary Jo would like to have a planner look at the Connections for Independent Living building to see if space is being utilized efficiently. However, it is agreed that the number one priority for the building is to make it flood proof with respect to what is becoming an at least annual flood. Three bids should be made on this project. Vonna briefly talks about some annual fundraiser options. Vonna makes a motion to discuss the annual fund raiser at the next board meeting. Josh seconds the motion. The board approves it unanimously. The board meeting is adjourned at 1:55 PM.