

## Minutes for Connections For Independent Living

Board of Directors Special Meeting August 20, 2019

Board Members present: President Mary Jo Brockshus, Treasurer Josh Fulenwider, Secretary Elizabeth Mahoney.

Staff Present: Colin Morey

Absent: Board Director Vonna Floreth, Board Director Julie Randolph, Executive Director Alicia Garza, and Business Manager Sharri Cartwright

Quorum was established as having 3 of the 5 Connections of Independent Living Board of Directors members present and it was determined that the meeting would proceed. The board was given an alternative way of attending the meeting via phone.

**Call to Order-** 10:12 am by Mary Jo

**Agenda Item – Board Conflict** – As a follow up to ongoing conflict among the board and the refusal of Board Members Vonna Floreth and Julie Randolph this special meeting had been scheduled over a week previously to discuss whether the board would retain or terminate them as they had missed over 2 meetings. Prior to the board meeting Both Vonna Floreth and Julie Randolph submitted letters of resignation, dated 8/16/19 and were effective immediately. These were given to Colin Morey and Colin provided them to the board just prior to this meeting. The resignations were accepted by all remaining members of the board and board conflict has been resolved as a result.

**New Business** – Normally new business is not discussed in special meetings. As all remaining Board Members were present it was agreed to discuss additional matter that were urgent.

**Executive Director Resignation** – Alicia Garza tendered her resignation to Colin on 8/16/19. Colin was unaware that she did not tell the board and forwarded us her resignation letter via email on 8/19/19. Her resignation has been accepted. The board also discussed a plan with Colin whereby Rochelle Mitchell-Miller, who has contracted with CFIL in the past, would come in on an interim and part-time basis and help transition the organization to a new/permanent Executive Director. Colin voiced his, and the staff's, biggest concern is staying open. The board reassured him that our intention is to stay operational and even expand services. Rochelle also provided the board with a list of suggestions to immediately secure the facility and accounts from the prior employees.

**Business Manager Resignation** – Sharri Cartwright also resigned on 8/16/19. Colin already contracted with a temp agency to bring in somebody who was qualified to replace her. The new hire Anne Marie is already working and doing a good job.

**All Staff Meeting** - Given the abrupt resignations it was determined an all staff meeting would be held Wednesday August 28<sup>th</sup>, 2019 at 12 pm. All staff, Board members, and Rochelle Mitchell-Miller are invited and encouraged to attend. The purpose of this meeting is to disseminate information to the staff about the plan moving forward and answer any questions.

**CDLE Audit** – After discussion of the CDs and status of the operating account a motion was made by Josh to pay back the full amount of \$70,779.10 out of the operating account and that we would reassess whether we needed to close a CD at a later date. Motion was seconded by Elizabeth. Vote called: All in favor.

**Adjournment** – 10:45<sup>a</sup> pm by Mary Jo