



Board of Directors Meeting

Tuesday, November 12, 2019

3:00 p.m. at Connections for Independent Living

Call to order

Welcome

3:00 p.m. - 3:30 p.m. Presentation by: Mark Holdt, Mountain Sage Consulting

3:30 p.m. Review of September minutes for approval

Review and acceptance of digital vote: All bank signers changed passed 11/4/19

3:30-3:40 p.m. Financials - Anne Marie Yanez

Introduction of new Finance/Admin Associate

- Reconciliation update
- Payroll & PTO reconciliation
- MetLife 5500
- CDLE payment submission process training/meetings & contracting w/Pamela Trimblay

3:40 - 3:50 p.m. Interim Executive Director Report - Rochelle Mitchell-Miller

- CDLE audit & SEEK grant update
- Thomas Moore Agency update, timeline, and staff invitation to board meetings
- Staffing update
- Forensic investigation
- End of year letters
- Holiday plans and hours for staff

3:50 - 4:00 p.m. Old Business -

- Strength Finder Trainings (Director Mahoney)

4:00 - 4:05 p.m. New Business -

- December meeting

Adjourn

Next Meeting: December