



Board of Directors Meeting

Wednesday, June 24, 2020

1:15 p.m. immediately following Strategic Planning session via Zoom Meeting

Call to order

Welcome

1:15 (apx.) Review of May minutes for approval (Attached)

Review and acceptance of digital vote: New Board member-Lou Steinberg, Policies accepted: Meals Purchase Policy, COVID19/CARES Act Purchases Policy, Hazard Pay Policy (Attached)

Operations -

- General staff info/assignments/operations
- COVID19 Welfare Survey evolution
- Peer Support Meetings
- Interpreting Services - Invoicing/Communications (James Childress)
- 4-Phases of COVID19 & physical offices
- Technology Borrowing program (Attached)
- Project Management - Trello
- Website

Financials - Anne Marie Yanez & RMM

- Review P&L and Balance Sheet (Attached)
- CDLE - revised invoices being prepared for indirect costs
- Invoicing schedule
- Bill.com system
- Switch from debit procurement system to credit procurement
- ACM Audit - begins review end of June

Executive Director Report - RMM

- Alt. Bonus committee meeting and will have recommendation: 6 days PTO/equivalent - recommending 5 days PTO to max equivalent for equal representation (VOTE)
- Medicaid issue/resolution with HCPF?
- Benefits Committee evaluating 403B plan - presentations this week/next week
- Employee Handbook - draft 3

Old Business -

- BLM Messaging
- Board Recruitment

Adjourn

Next Meeting: July 15, 2020

11:00 a.m. Strategic Planning w/Mark Holdt

1:15 p.m. Board Meeting w/Roxanne Fry, James Childress & Colin Morey