

Board of Directors Meeting  
Wednesday, November 18, 2020  
11:00 a.m. via Zoom Meeting

Call to order

**Welcome**

**11:00 a.m.. (apx.)** Review of October minutes for approval (Attached)

**Review and acceptance of digital vote:** None

**Financials** - RM & James Childress

- Review Financial Dashboard (Attached)
- ACM Audit
- CARES Act reporting (new)
- 2019 W2 Adjustments
- Banking change - procurement cards debit to credit (VOTE)

**Operations/Executive Director Report**

- Employee Handbook (Attached/VOTE)
- Rebranding -website/signage/publications/merch
- Interpreting emergency response team/contract update/Usked
- Housing Deposit Assistance fund new rubric (Attached)
- Colorado Gives Day - December 8th
- CDC meeting/COVID planning long-term
- Computer voucher program/Connections Cares
- Building security/window replaced/interior reorganization/document retention
- New stage of communication within org

**Old Business**

- Board recruitment process & next steps (Nominating Committee)
- Investment brokerage interviews (Finance Committee)
- Clifton Strengths Training - restarts in January with whole, new ppl November
- Board Trainings w/ Mountain Sage: 11/19/20, 12/9/20, 1/13/21, 2/3/21, 3/3/21

**New Business**

- Bylaws committee
- Building/cap improvements task force
- Set 2021 Board meetings calendar

**Adjourn**

***Next meeting: December 9, 2020***