

Connections for Independent Living

Board of Directors Regular Meeting Minutes

Wednesday, October 19, 2022 @11:00 a.m.

Attendance:

President/Co-Chair-Mary Jo Brockshus, President/Co-Chair-Elizabeth Mahoney, Vice-Chair-Kate Howell, Treasurer-Lou Steinberg, Executive Director-Rochelle Miller, Director Finance and Admin.-Carol Cochrane

Absent from meeting:

Secretary-Tony Gonzalez (excused due to family emergency), Member-Erica Barraza- (LOA)

President/Co-Chair Brockshus called the meeting to order at 11:07 a.m.

Members reviewed minutes for the September meeting. Treasurer Steinberg moved to approve the minutes. Vice-Chair Howell seconded the motion. The motion passed unanimously.

Financial Report

ED Miller and the board discussed the year-to-date financial statements. There was a loss of approximately \$22,000 in fee for service income for the year. Other expected losses that are reflected include the \$68,000 not reinstated by the State General Fund that were relinquished during COVID, but have yet to be returned to pre-pandemic level. Expenses for the year were in line with the budget. The AR aging report shows one customer in the over 90 day category. This amount is too small for the collection agency to accept. In an effort to mitigate the expected revenue loss of \$2,000 per month in the fee for service department, a service fee of \$20 per booking is now charged upon booking an interpreting event. Fees for late notice bookings as well as service fees for 30+ day balances have been increased. Clients were notified 10/1/2022. This effort will be evaluated after three months.

Old Business (moved up on agenda per E. Mahoney's request)

Co-Chair Mahoney stated that the current board candidate plans to complete the application process and submit his application for membership on the board. Vice-Chair Howell mentioned that she will reach out to the potential candidate from the eastern plains.

The board discussed possible changes to the board meeting dates and times and

decided to postpone the date and time choices until the next meeting to incorporate other board members requests. Co-Chair Mahoney expressed her thanks to the board for their willingness to be more accessible to new board members. She also stated that the meeting with the Greeley Young Professionals (Greeley Chamber) group was beneficial and helped potential new board members gain an understanding of what it means to be a board member. There are two potential candidates for the Connections board who attended the event. Co-Chair Mahoney left the meeting at 11:52 a.m.

Operations and Executive Director Report

ED Miller briefly went over the highlights of the report. The first mailing for the Public Health Care/COVID grant, dropped on 10/18/22. The housing department has 35 people on the waitlist and we are still waiting for the 50 additional Section 8 Housing Choice vouchers. The ILS department is performing quality assurance methodology to ensure the records for participants are complete and accurate. Google ad grant posts are gaining traction and resulting in additional interpreting clients/revenue.

The main ask for Colorado Gives Day will be the housing deposit assistance program. Connections will target local property owners and managers to give to this fund on Colorado Gives Day. Next month there will be a new dashboard coinciding with the new fiscal year.

New Business

The cost of an AED is approximately \$1,500. If the board discovers a possible funding source they were asked to let ED Miller know.

Normally the board would set the 2023 calendar of meetings. The members briefly mentioned what days and times would not work and agreed to postpone the discussion until the next meeting to allow all board members to express their thoughts.

2022 had a full training schedule which was completed. No additional training is scheduled. Disability Law Colorado is visiting Connections Greeley offices on Monday the 24th to discuss their 2023 areas of priority, as well as the Ticket to Work program. Board attendance is voluntary depending on your level of interest.

The All Hands meeting is moving to Google Meets due to this platform's superior captioning ability. The link is embedded in the calendar invite.

The leadership team is going through the items placed on the Jam Board titled

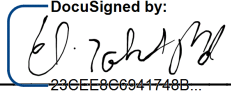
“Bucket of Possibilities” The information is being transferred to a spreadsheet in appropriate columns with possible outcomes and questions. This will be presented at a meeting on Wednesday 11/2/22 from 2:00 p.m. to 4:00 p.m. It is the intent of the team to plan processes around feasible ideas that fit with the mission and available resources of Connections.

The next Connections board meeting is scheduled for November 16, 2022. It will be hybrid - held at the Connections offices and via Zoom at 11:00 a.m.

Treasurer Steinberg moved to adjourn the meeting. Vice-chair Howell seconded. Vote taken. Motion approved unanimously. The board adjourned at 12:28 p.m.

Respectfully submitted, done to the best of my belief and ability, by Carol Cochrane.

APPROVED AT BOARD MEETING held November 16, 2022.

Affirmed by:  23CEE9C6941748B... Date: 12/1/2022 | 11:46 AM PST
Elizabeth Mahoney, Secretary