

## Connection for Independent Living Board Meeting April 27, 2023

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### **Board Members present:**

Lou Steinberg  
Elizabeth Mahoney  
Mary Jo Brockshus  
Tim Wilson  
Rochelle Miller  
Tony Gonzalez - absent  
Kate Howell - absent

1. Call to Order by Elizabeth Mahoney at 9:37 AM
2. Introduction of Michele Voris, Executive Assistant to Rochelle and Josh
3. Elizabeth Mahoney asked for a quick review of March Minutes and being that there were no additions or revisions to the minutes, they were approved.
4. Elizabeth Mahoney covered Board Goals and asked the Board to review the top 3 items. The top three items were 1)the kitchen update with potential for a stove and a microwave, 2) the employee break room and 3)one of the connection vans is dying (ranging from 50-\$100K to fix). After the board discussed it, they decided to have Kate Howell and the Development group look into the costs of the van so the Board can make a more solid decision based on the findings.
5. Rochelle Miller asked specifics on what the Board is wanting from Kate and her team and what measurements were wanted regarding funding sources as well.
6. Tim Wilson and Lou Steinberg volunteered to be on the Fundraising Development Committee along with Kate Howell and Rochelle Miller.
7. Elizabeth Mahoney discussed the Board Retreat Planning Committee for May 5, 2023. The retreat is July 29, 2023.
8. Board Member Onboarding was discussed so that the Board is aware of how the bio/Board Member info is shared with the media (to include 16+ Chambers, website, Connections newsletter, IACL, Office of Independent Living, social media and the local newspapers) when someone joins the Board. Lou Steinberg has a son that works at the Greeley Tribune if a contact is needed at the Tribune.
9. Executive Committee updates will be by the first of the month, and it will be determined if we need a meeting that month or not.
10. Chain of Command discussion about how to handle things when the Executive Director is out or there is an emergency was discussed.
11. The Executive Director Dashboard was shared by Rochelle Miller to include:
  - a. Hope Apartments and how to handle release of information on tenants/Connections clients to stay within HIPAA guidelines.
  - b. Outdoor Connect with Friend Youth program is off and running with registration starting the first week of May.
  - c. Front Desk position hired.
  - d. Hired someone for the Outreach Department full time.
  - e. New partnership with Center for People with Disabilities in Boulder for a Veteran's program (talked about letting local contacts know about this as well - although all referrals come through the VA).
  - f. Legislation - five pieces of legislation have gone through. This has been historic in the most legislation for people with disabilities in the history of the Colorado legislature.
  - g. ACCIL retreat in September (we are all invited).
  - h. Vita HR Onboarding updates on payroll migration
12. Lou Steinberg gave a financial update on the Balance Sheet and Profit and Loss statement.
  - a. A few corrections/adjustments for Office of Emergency Management invoices have been made.

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- b. Adjustments to bids have been made so we are charging more appropriately so we are operating at a profit.
  - c. Income reports will come to us before the finance meetings going forward per Rochelle Miller.
  - d. No other questions from the Board
13. No new business
14. Meeting was adjourned at 10:41 AM MDT