

**Connections for Independent Living  
Board of Directors Meeting  
November 30, 2023**

Meeting attendees:

Elizabeth Mahoney, Chair  
Rochelle Mitchell, Chief Executive Officer  
Tim Wilson, Board Member  
Mary Jo Brockshus, Board Member  
Kate Howell, Vice Chair  
Lou Steinberg, Treasurer  
Tony Gonzalez, Secretary

Absent:

none

**Meeting called to order** at 9:33 am

**Board Review of the October 2023 Minutes** at 9:33 am

Motion to approve the minutes by Mary Jo.  
Tim Wilson seconded the motion.  
All in favor to approve as they are.

**No Digital Vote** at 9:33 a.m.

**Monthly Financial Reports**

P&L

- Overall in good standing.
- The loss of \$7,000 last month is partially due to losses in Interpreting & the VIP program's payment system. Connections will likely continue to see loss this month and next due to paying out our interpreting employee their total of PTO before exiting the organization.
- We received our first check from our VIP program this month. (1 or 2 weeks ago)
- Next finance meeting will be next month, January 11th at 2:30 p.m.

**Director Dashboard Update** at 9:43 a.m.

Colorado Gives Day

Elizabeth posted on your LinkedIn timeline November 29th and asked everyone to like that post about the Connections Colorado gives day.

VIP Program Updates

All of the VIP information is located on our website at Under Our Services> Independent Living > Veterans Independence Program. <https://connectionscolorado.org/veterans-independence-program/>

- We will be switching out our vehicles, the GMC will go to Heather for our VIP program and the van will be coming to the office in Greeley.

Housing Update

- I & R reports jumped from 1,200 to 3,000 due to housing since most calls are about our Section 8 Housing waiting list.

- There are now 3 people on the outreach team, there are many more outreach events than before.
- Kate stated that NJC is a great resource for our agency.
- We will not be reapplying for our Deposit Grant Program due to the DOH (Division Of Housing) not providing anymore vouchers anytime soon.
- We can request more money from our Deposit Grant Program once DOH has given us more vouchers.

#### Grant Updates

- We will not be applying for the “United Way Morgan County” grant anymore since we wouldn’t be able to spend the whole \$50,000 being granted to us, it’s just not viable.
- Rochelle Mitchell is looking into the sabbatical grant from Colorado Health Functions which could provide more funding for Connections, but she would be gone for a total of 4 months. ColoradoHealth.org, the deadline for the applying for the sabbatical is December 13<sup>th</sup>

#### Upcoming Events

- Legislative day at the capital is sometime in March.
- Disability advocacy day is March 7<sup>th</sup>
- We are moving from ADP to Ripple for our payroll in January 2024

#### Employee Handbook Changes

- Page 27 of our Employee Handbook will not be compliant with QSEHRA  
Rochelle proposed we change this section of the Connections Employee Handbook.
  - Motion to approve by Lou.
  - Tim seconded the motion.
  - All in favor of approval.
  - We did not get a vote from Tony Gonzalez

Rochelle Mitchell purposed deleting page 31 out of our employee handbook “leave share program” due to FAMIL+

- Motion to approve by Lou
- Seconded by Mary Jo & Tim
- All were in favor of approval.

#### **Old Business** at 10:46 am

- Executive Committee next meeting: 02/14/2024,, 6/12/2024, 10/09/2024 all meetings scheduled to begin at 2:30 p.m.
- Meeting in January to confirm committee commitments.

#### **New Business** at 10:49 am

- Everyone is asked by Chair Mahoney thinking about how we could improve the board meetings before the next one in January.
- Weld Gives released a list of which agencies to donate to on Colorado Gives Day but Connections along with Several other organizations were not added to this list.
- Connections Holiday party is coming up on December 6<sup>th</sup>, it will take place at Austin's Grill at 1:00PM

Meeting adjourned at 11:02 AM