

CIL Board Meeting June 22, 2023

Meeting attendees:

Elizabeth Mahoney, Chair

Kate Howell, Vice Chair

Rochelle Miller, Chief Executive Officer

Lou Steinberg, Treasurer

Tony Gonzalez, Secretary

Tim Wilson, Board Member

Mary Jo Brockshus, Board Member

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Chair Elizabeth Mahoney called the meeting called to order at 9:40 am

**Board Review of the May Minutes** 9:40 AM

1. Change the spelling of Tony Gonzales to Gonzalez
2. Mary Jo Brockshus made a first motion to approve.
3. Kate Howell made a motion to second the approval of the minutes.
4. Minutes were unanimously approved with aforementioned edits. .

**No Digital Vote per Elizabeth Mahoney** 9:42 AM

**Finance Committee/Financials Update by Lou Steinberg, Treasurer** 9:42 AM

1. Profit and Loss - looks fine, strong numbers, good net worth and our ratio of income to expenses look good.
2. Income and Expense - Discussed Pinnacol Insurance and how the billing has been adjusted to be correct. Income in our fee for service programming historically drops in the summer months. All Interpreting fees for service have been under strict surveillance and adjustments in FY23.
3. No questions asked.

**Executive Director Dashboard Update** 9:47 AM

2 Programs are Profitable

1. Veterans Program pays well (12 clients). We have been approved as contractors and the work has started. We can't solicit veterans; we are assigned them through the Veterans Affairs. The VA markets the program. We are now a VA Certified Provider. The veterans can go to the VA and say they want the "Independent Living Program" and if they are in our catchment area, , they will be assigned via Center for People with Disabilities. Update: Connections will be hosting a webpage with more information.
2. Non Attorney Representative Program - Grand Junction has this program and it is very lucrative for them. Currently there are no non-attorney reps in Weld county or our general catchment area. One IL Specialist studied for the exam, and we sent them to training. They missed passing by 2 questions, so will retake the exam June, 2024 when it reopens. .

**Revisit Finance Committee/Financials Update by Lou Steinberg, Treasurer** Questions 9:55 AM

1. Elizabeth asked if the Financial Dashboard has new tabs? Rochelle answered no, it should be the same. She asked if there is a difference between budgets vs actual. Rochelle showed her the tabs on the financial report that offer different views of the budget to actuals.
2. Lou shared that year of year our numbers look better due to pricing adjustments and that 2024 projections are headed in a great direction.
3. AR Aging Report - Tim asked about why the school districts are outstanding. Rochelle explained that is a stair step approval process with the school, school district, CIL and a few other entities. Budgeting -

Lou and Rochelle will be starting budgeting in June/July with first draft presented at the August meeting. .

4. Tony Gonzalez joined at 10:03 AM.
5. Late Fees - Mary Jo asked if there will be late fees for the Colorado Department of Labor and Employment (CDLE) contract. Rochelle explained that this is a State General Funds Contract.

#### **Executive Director Dashboard Update** (continued) 10:04 AM

1. Operations and Executive Director reports are there for your reference
2. Digital Survey Equity Grant is to be used by September 2023 - There is going to be a focus group in Greeley and Fort Morgan. We will have 25 people complete an individual survey. Information will feed into the Colorado Digital Equity and Access Plan.
3. Denver Metro Fair Housing Grant - working on this campaign June - November 2023 to advocate for fair housing practices pertaining to Housing Choice voucher leasing.
4. Submitted for Grants last month - AED for our agency and a \$65K grant to plan digital tech navigation
5. Housing - no new housing vouchers are being distributed by the state at this time due to a funding shortage.
6. Missile SiYouth Outdoor Equity Program updates - They are at Boyd lake today on a tour with Cameron. They will also do community service type things like pulling weeds and shredding.
7. Elizabeth shared she attended the Sister to Sister Luncheon and saw a bunch of CIL staff there which was neat/exciting to see them.
8. Stay Interviews with current Connections staff - Rochelle conducted 2, scheduled 1 and she wants 2 more as a part of overall satisfaction discussions.
9. ACCIL Retreat Update - Rochelle will be sharing an FAQ for the retreat. Elizabeth asked who was going 9/13 and 9/14/23. Kate said maybe, Lou asked what days, Mary Jo said yes. There will be a Board meeting session too. Rochelle will need RSVPs by the end of July 2023. There will be lodging for Wednesday night.
10. Thank you for other CIL's - Rochelle has been working on a state level and all the active Directors said thank you to this Board for all the time you allowed her to spend. She was able to ask for \$1.799M (Ticket for Work Program for FY 25).
11. FLEX Program - we have been approved for this deposit assistant program. We now have a seat at the table for decision making. This will be a full partnership with United Way of Morgan County to expand the Housing Deposit Assistance Program originated by Connections board in 2019.

#### **Old Business:** 10:29 AM

1. Upcoming Board Retreat Planning Committee Meeting is 7/13 at 1:45 PM
  - a. Time Change: The meeting is at 9:00 AM not 9:30 AM
  - b. We will have a full agenda the Monday prior
  - c. Activities will include: a get to know you, team building - Wh You Are Matters, Lunch, Board Business, Calendar, Committee Updates
  - d. Food - any food allergies/preferences? A menu will be sent out when we send out the next Board packet.
2. Fundraising Development Committee - Elizabeth will send out the time for the next meeting date/time.  
10:40 AM
  - a. Met with Warren Yoders east Dealership
3. Executive Committee Update - we will meet in July; hoping to cover the 3 Duties, Loyalty, Care and Obedience, in August (we will invite Board members)
4. Elizabeth suggested increasing the budget for the Board Retreat to accommodate a Facilitator in 2024.
5. Parking Lot utilization for overnight use for those experiencing homelessness. The pilot program is in Denver and has state support for a reservation system to no cost for Connections. Concerns over:campers, easements, chain it off, what if there is a critical incident? Perhaps we develop a

relationship with the police department to keep everyone safe. Discussed CIL Insurance coverage in regards to this. The Board decided we would audit the Insurance Coverage at the Executive Committee Meeting in Sept 2023.

**New Business:** 11:01 AM

None

Meeting adjourned at 11:02 AM MT. Lou motioned to adjourn first and Mary Jo seconded. All were in favor.